Retention and Classification Report

Agency: Benjamin Cemetery Maintenance District (Utah) (1977)

7035 South 4000 West Benjamin, UT 84660 801 789-6527

Records Officer Vernon Marshall

28288 Burials list

Utah State Archives

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AGENCY: Benjamin Cemetery Maintenance District (Utah)

SERIES: 28288

TITLE: Burials list ca. 1876-2007

ARRANGEMENT: Alphabetical by name.

DESCRIPTION:

This series contains a printed list of burials in the cemetery. The list includes information such as the name of the deceased, birth place and date, death place and date, and location of grave.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently.

Microfilm master: Retain in State Archives permanently with authority to weed.

M-Disk: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

This series has permanent historical value as documentation of burials in the cemetery.

PRIMARY CLASSIFICATION:

Public